

**Louisiana State Board of Architectural Examiners
Complaint Review Committee
Meeting Minutes
June 5, 2020
Via Zoom**

Present: Richard J. LeBlanc, Chair
Kevin J. Singh
Ronald B. Blich
Katherine E. Hillegas, Executive Director
Tyson J. Ducote, Deputy Director
Paul H. Spaht, Board Attorney

The meeting was called to order by LeBlanc who reviewed the agenda. It was agreed to move the approval of the last meeting's minutes to the end of the meeting.

Motion #1: Blich/Singh: To enter into Executive Session to discuss investigative proceedings regarding allegations of misconduct, La. R.S. 42:17(A)(4). Passed. 3-0.

Discussion of the following matters:

- 2019-14 & 2019-20

Clifton C. James, Sr. and Clifton James, Jr. joined the meeting and addressed questions from the committee related to the above referenced cases.

Clifton C. James, Sr. and Clifton James, Jr. left the meeting

- 2019-16

Lisa Southern joined the meeting and addressed questions from the committee related to the above referenced case.

Lisa Southern left the meeting

- 2019-18 – Case update

Existing Complaints:

2019-14 – Clifton James, LLC & 2019-20 Clifton C. James

The committee discussed the information disclosed in the meeting with the Respondent and his son and requested that Ducote gather additional information from the Respondent.

2019-16 - Lisa M. Southern d/b/a Southern Custom Designs

The committee discussed the information disclosed in the meeting with the Respondent and requested that Ducote gather additional information from the Respondent.

2019-18 - Amahd Larkins - dba ARL Architectural Drafting & Design

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Ducote gave a brief update to the committee. After discussion, it was decided to keep the case open because additional facts have come to light.

Motion #2: Singh/Blitch: To leave Executive Session. Passed. 3-0.

Minutes

The minutes of the previous meeting were reviewed.

**Motion #3: Blitch/Singh: To approve the February 21, 2020, CRC minutes.
Passed. 3-0.**

There being no further business to address,

Motion #4: Singh/Blitch: To adjourn the meeting. Passed. 3-0.

Respectfully submitted,

Richard J. LeBlanc, Chair